**Lakewood Wastewater Authority**

**Page Memorial Building**

**839 Fourth Ave**

**Lake Odessa, MI 48849**

**Board Meeting Minutes**

**January 30, 2024**

Meeting called to order by J. Pepper at 5:02pm

PRESENT: Barrone, Engle, J. Pepper, S. Pepper, Yoder

ABSENT: Rudisill

STAFF: Storm, Suntken

**Oath of Office:** Susan Pepper, board Secretary/ Treasurer, administered the oath of office to Joel Pepper and Brad Barrone.

**Nominations for 2024 Chairman/ Vice Chairman/ Secretary/ Treasurer:** Motion made by Engle and supported by Barrone to have the following: Joel Pepper as Chairman, Martha Yoder as Vice Chairman, and Sue Pepper as Secretary/ Treasurer.

Roll Call Vote:

Yes: Barrone, Engle, J. Pepper, S. Pepper, Yoder

No: none

Absent: Rudisill

Motion passed.

**APPROVAL OF AGENDA:** Motion made by S. Pepper and supported by Yoder to approve the agenda. All ayes. Motion carried.

**MEETING MINUTES:** Motion made by S. Pepper and supported by Yoder to approve the December 13, 2023 Meeting Minutes. All ayes, motion passed.

**SEWER FUND BILLS:**

1. Motion made by Yoder and supported by Engle to approve sewer fund bills equal to or less than $3,000 from 12/1/2023 to 12/31/2023. All ayes. Motion Carried.
2. Motion made by S. Pepper and supported by Yoder to approve sewer fund bills in excess of $3,000 as follows:
	1. Haviland Products Company - $6,877.75 – Aluminum Sulfate
	2. Blue Cross Blue Shield - $4,524.35 – Employee Health Insurance Premiums
	3. Crystal Flash - $6,672.86 – Diesel
	4. Robinson Electric - $6,781.00 – LS 2 Generator Hook Up
	5. Consumer’s Energy - $12,553.82 – Electric Service for 13751 Harwood Rd

**CITIZEN COMMENTS:**  none

**OLD BUSINESS:** none

**NEW BUSINESS:**

1. Manager’s Report: Given by Suntken.
2. Motion by J. Pepper and supported by S. Pepper to approve the 2024 Renewal of the Property and Liability Insurance with MML. All ayes. Motion Passed.
3. Motion by J. Pepper and supported by Barrone to remove Jerry Engle as a signer on all bank accounts and to add Martha Yoder as a signer. All ayes. Motion Passed.

**ADJOURNMENT:** Motion made by Engle and supported by S. Pepper to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:41pm.

The next scheduled meeting will be held on Tuesday, February 27, 2024 at 5:00pm, at the Page Memorial Building, Lake Odessa.

Submitted by

Stacy Storm

Administrative Asst.