**Lakewood Wastewater Authority**

**Page Memorial Building**

**839 Fourth Ave**

**Lake Odessa, MI 48849**

**Board Meeting Minutes**

**June 17, 2020**

Meeting called to order by J. Pepper at 5:01pm

PRESENT: Engle, Doane, McCloud, J Pepper, S Pepper, Rudisill

ABSENT: none

STAFF: Storm, Suntken

**APPROVAL OF AGENDA:** Motion made by Engle and supported by McCloud to approve the agenda. All ayes. Motion carried.

**MEETING MINUTES:** Motion made by Doane and supported by S Pepper to approve the March 11, 2020 Meeting Minutes with the correction of the Sewer Fund Bills. All ayes, motion carried.

**SEWER FUND BILLS:**

1. Motion made by Engle and supported by McCloud to approve sewer fund bills equal to or less than $3,000 from 3/1/2020 to 5/31/2020. All ayes, motion carried.
2. Motion made by Doane and supported by Rudisill to approve sewer fund bills in excess of $3,000 as follows:
	1. Consumers Energy - $12,192.47 – Electric Service for 13751 Harwood Rd
	2. Dubois Chemical - $4,138.32 – Polymer
	3. RS Technical - $11,996.10 – Scada Computer
	4. Fishbeck, Thompson, Carr & Huber - $5,812.50 – Industrial Pretreatment Program
	5. Blue Cross Blue Shield of Michigan - $9,242.68 – Employee Health Insurance Premiums
	6. Michigan Municipal League - $30,455.00 – 2020 Liability/ Auto/ Fire/ Theft Insurance
	7. Consumers Energy - $11,948.78 – Electric Service for 13751 Harwood Rd
	8. Mark Woodman Plumbing - $6,786.94 – Pump Room cooling Project
	9. Mark Woodman Plumbing - $6,786.94 -
	10. Brenntag Great Lakes, LLC - $4,897.20 – Aluminum Sulfate
	11. Jack Doheny Companies - $7,094.00 – Camera
	12. Blue Cross Blue Shield of Michigan - $9,242.68 – Employee Health Insurance Premiums
	13. Consumers Electric - $11,804.71 – Electric Service for 13751 Harwood Rd
	14. Brenntag Great Lakes, LLC - $4,878.30 – Aluminum Sulfate
	15. Fishbeck, Thompson, Carr & Huber - $3,625.00 – Industrial Pretreatment Program
	16. Blue Cross Blue Shield of Michigan - $9,242.68 – Employee Health Insurance Premiums
	17. Cummins Bridgeway, LLC -$3,288.75 – Annual Full Service Equipment Maintenance
	18. Dubois Chemical - $4,127.34 – Polymer
	19. Consumers Electric - $13,070.15 – Electric Service for 13751 Harwood Rd
	20. Invoices for the 2017 Pump Station Project:
		1. 3 Invoices for E.T. Mackenzie Company
			1. $60,602.84
			2. $216,622.51
			3. $147,413.42

**CITIZEN COMMENTS:** David Mercer- resident of Jordan Lake brought his concerns about communication from the board to residents.

**OLD BUSINESS:** none

**NEW BUSINESS:**

1. Manager’s Report: Given by Suntken.
2. Motion by S. Pepper and supported by Rudisill to approve a 3.5% raise for Doug Suntken. All ayes, motion carried.
3. Viking Car wash request to adjust sewer bill due to the car wash’s mechanical malfunction was denied.
4. USDA Loans/ Project Updates
	1. The attached resolution was offered by Commissioner Rudisill and supported by Commissioner McCloud:

YEAS: Engle, Doane, McCloud, J. Pepper, S. Pepper, Rudisill

NAYS: none

ABSTAIN: none

RESOLUTION DECLARED ADOPTED.

* 1. Motion made by McCloud and supported by Rudisill to accept Loan Resolution 2020-3 (see attached)

 YEAS: Engle, Doane, McCloud, J Pepper, S Pepper, Rudisill

NAYS: none

ABSTAIN: none

ABSENT: none

RESOLUTION DECLARED ADOPTED

* 1. Motion made by McCloud and supported by Engle to award the construction contract to E.T. Mackenzie Company.

YEAS: Engle, Doane, McCloud, J Pepper, S Pepper, Rudisill

NAYS: none

ABSTAIN: none

ABSENT: none

1. Board discussed the progress of the violation procedures on the Point of Sale Sewer Inspection.
2. Update on request to combine all of Twin City Foods notes into one note.

**ADJOURNMENT:** Motion made by S Pepper and supported by Rudisill to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:55pm.

The next scheduled meeting will be held on Wednesday, July 8, 2020 at 5:00pm, at the Page Memorial Building, Lake Odessa.

Submitted by.

Stacy Storm

Administrative Asst.