

**Lakewood Wastewater Authority
Page Memorial Building
839 Fourth Ave
Lake Odessa, MI 48849
Board Meeting Minutes
April 23, 2024**

Meeting called to order by J. Pepper at 5:01pm

PRESENT: Barrone, Newcombe, J. Pepper, S. Pepper, Yoder

ABSENT: Rudisill

STAFF: Storm, Suntken

Oath of Office: Joel Pepper, board Chairman, administered the oath of office to Charles Newcombe.

APPROVAL OF AGENDA: Motion made by Yoder and supported by Barrone to approve the agenda as amended. All ayes. Motion carried.

MEETING MINUTES: Motion made by S. Pepper and supported by Yoder to approve the March 26, 2024 Meeting Minutes. All ayes, motion passed.

SEWER FUND BILLS:

- A. Motion made by Yoder and supported by S. Pepper to approve sewer fund bills equal to or less than \$3,000 from 3/1/2024 to 3/31/2024. All ayes. Motion Carried.
- B. Motion made by S. Pepper and supported by Barrone to approve sewer fund bills in excess of \$3,000 as follows:
 1. Dubois Chemical Inc. - \$6,391.62 - Polymer
 2. Blue Cross Blue Shield - \$8,604.99 – Employee Health Insurance Premiums
 3. Consumer’s Energy - \$12,440.68 – Electric Service for 13751 Harwood Rd
 4. Cumins Bridgeway, LLC - \$4,411.08 – Generator Repair
 5. Drake CPA - \$8,500 – 2023 Financial Audit
 6. Haviland Products Company - \$6,740.50 – Aluminum Sulfate

CITIZEN COMMENTS: Lyle Sandbrook was in attendance

OLD BUSINESS: none

NEW BUSINESS:

- A. Manager’s Report: Given by Suntken.
 - a. Motion made by Barrone and supported by Yoder to approve the engine repair from AIS not to exceed \$13,896.15. All ayes, motion passed.
- B. Motion by J. Pepper and supported by Yoder to approve the 2023 Federal Single Audit as prepared by Willis & Jurasek.

Roll Call Vote:
Yes: Barrone, Newcombe, J. Pepper, S. Pepper, Yoder
No: none

Absent: Rudisill

All ayes. Motion Passed.

- C. Reviewed the process of updating the employee handbook.
- D. Reviewed the committees.

ADJOURNMENT: Motion made by Yoder and supported by Barrone to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 5:45pm.

The next scheduled meeting will be held on Tuesday, May 21, 2024 at 5:00pm, at the Page Memorial Building, Lake Odessa.

Submitted by

Stacy Storm
Administrative Asst.