

**LAKEWOOD WASTEWATER AUTHORITY  
PAGE MEMORIAL BUILDING  
839 FOURTH AVENUE  
LAKE ODESSA, MI 48849  
(616) 374-3264**

**MINUTES  
9/20/2017 Regular Meeting**

Meeting called to order by Vice-Chair Engle at 5:02 p.m.

PRESENT: Engle, J. Pepper, M. McCloud, S. Pepper

ABSENT: Bender, Hummel, Rudisill

STAFF: Doug Suntken; Wayne Langeland of FTC&H

VISITORS: Dan Fields, Mark Doane

**APPROVAL OF AGENDA:** Motion by J. Pepper, with support by S. Pepper, to approve the agenda as presented. All ayes; motion carried.

**SWEAR IN ALTERNATE BOARD MEMBER:** Acting recording secretary Karen Banks administered the oath of office to Mel McCloud.

**MEETING MINUTES:**

- a) 8/16/2017 Regular Meeting: Motion by J. Pepper, with support by S. Pepper, to approve minutes of 8/16/2017 regular meeting. All ayes; motion carried.
- b) 9/8/2017 Special Meeting: Motion by J. Pepper, with support by S. Pepper, to approve minutes of 9/8/2017 special meeting. All ayes; motion carried.

**SEWER FUND BILLS:**

- a) Bills Equal To or Less Than \$3,000: Motion by S. Pepper, with support by J. Pepper, to approve sewer fund bills equal to or less than \$3,000 from 8/1/17 thru 8/31/17 in the amount of \$1,090,105.42. All ayes; motion carried.
- b) Bills in Excess of \$3,000: Motion by J. Pepper, with support by S. Pepper, to approve sewer fund bills in excess of \$3,000 as follows:
  - 1) Alexander Chemical, \$13,542.00 (aluminate sulfate)
  - 2) Brenntag Great Lakes, LLC, \$4,826.02 (aluminum sulfate)
  - 3) Consumers Energy, \$21,104.96 (electric service at 13751 Harwood Road)
  - 4) FTC&H, \$15,939.50 (asset management plan and manhole assessment)
  - 5) Brenntag Great Lakes, LLC, \$5,081.08 (aluminum sulfate)

**OLD BUSINESS:**

- a) Ionia County Economic Alliance (ICEA) Dues: Motion by S. Pepper to rescind 9/8/2017 board decision to pay \$1,979.50 to ICEA in 2017. All ayes; motion carried.

**NEW BUSINESS:**

- a) Manager's Report: Suntken presented his monthly manager's report, and informed the board that since his report was written on 9/18/2017 there had been an SSO on Eagle Point (Lift Station 2).
- b) Resolution #2017-3 (FOIA Procedures and Guidelines): Motion by S. Pepper, with support by J. Pepper to adopt Res. 2017-3. The resolution was adopted with the following roll call vote: Ayes - McCloud, J. Pepper, Engle, S. Pepper. Nays - None. Absent - Bender, Hummel, Rudisill.
- c) Resolution #2017-4 (Public Summary of FOIA Procedures and Guidelines): Motion by J. Pepper, with support by McCloud, to adopt Res. 2017-4. The resolution was adopted with the following roll call vote: Ayes - McCloud, J. Pepper, Engle, S. Pepper. Nays - None. Absent - Bender, Hummel, Rudisill.
- d) Resolution #2017-5 (FOIA Detailed Cost Itemization): Motion by J. Pepper, with support by S. Pepper, to adopt Res. 2017-5. The resolution was adopted with the following roll call vote: Ayes - McCloud, J. Pepper, Engle, S. Pepper. Nays - None. Absent - Bender, Hummel, Rudisill.
- e) Engineer's Report: Wayne Langeland presented a report regarding work on sanitary sewer improvements on Second Street in Lake Odessa, and a change order submitted by Mark Bender to the contractor to add 120 feet of 8-inch gravity sewer outside the western limit of the Fourth Avenue intersection. Discussion followed. Motion by S. Pepper, with support by J. Pepper, to delete the additional work from the contract. All ayes; motion carried.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** Motion by J. Pepper, with support by S. Pepper, to adjourn. All ayes; motion carried. Meeting adjourned at 5:27 p.m.

The next scheduled meeting will be held on Wednesday, October 18, 2017 at 5:00 p.m., at the Page Memorial Building, Lake Odessa.

Respectfully submitted,

Karen Banks, acting recording secretary