

LAKEWOOD WASTEWATER AUTHORITY
BOARD MEETING MINUTES
PAGE MEMORIAL BUILDING
January 18, 2017

Meeting called to order by Bender @ 5:01 p.m.

PRESENT: Bender, Engle, Hummel, S. Pepper, Rudisill

ABSENT: J. Pepper - death in family

STAFF: Hess, Suntken

APPROVAL OF AGENDA: Motion made by Engle and supported by Rudisill to approve the revised agenda. All ayes. Motion carried.

MEETING MINUTES: Motion made by Hummel and supported by Rudisill to approve the December 14, 2016 Meeting Minutes. All ayes. Motion carried.

SEWER FUND BILLS:

- A) Motion made by Engle and supported by Rudisill to approve sewer fund bills equal to or less than \$1,500 from 12/1/16 thru 12/31/16. All ayes. Motion carried.
- B) Motion made by Hummel and supported by Rudisill to approve sewer fund bills in excess of \$1,500 as follows:
 - a. Blue Cross Blue Shield - \$5,411.67 – Employee health insurance premiums (*paid*)
 - b. US Bank Equipment Finance - \$42,986.63 – Annual payment & interest for 2007 Vactor truck (Annual Payment 3 of 5) (*paid*)
 - c. Blue Cross Blue Shield - \$5,376.94 – Employee medical insurance premiums (*paid*)
 - d. Dickinson Wright PLLC - \$1,367.20 – DEQ Enforcement (*not paid*)
 - e. Alexander Chemical - \$6,864.00 – Aluminum sulfate (*not paid*)
 - f. Alexander Chemical - \$6,537.00 – Aluminum sulfate (*not paid*)
 - g. Chemco Products - \$3,953.78 – Polymer (*not paid*)
 - h. Prein & Newhof - \$10,340.00 – Outside lab analysis (*not paid*)
 - i. USDA - \$3,463.16 – Interest on loan for 2016 Capital Improvement Project (*not paid*)
 - j. Murray's Asphalt Mtn LLC - \$1,900.00 – Mill & fill winter patching on Beech St (*not paid*)
 - k. FTC&H - \$2,352.00 – Asset management (*not paid*)
 - l. FTC&H - \$2,678.50 – General engineering services & review of design documents (*not paid*)
 - m. FTC&H - \$15,611.80 – Pump station preliminary design (*not paid*)
 - n. FTC&H - \$3,829.50 – IPP (*not paid*)
 - o. FTC&H - \$13,426.63 – 2016 Capital Improvement Project (*not paid*)

CITIZEN COMMENT: Dan Fields – Herbruck's and Ken Stensen – Twin City Foods were present at the meeting.

OLD BUSINESS: None

NEW BUSINESS:

- A) Bender and S. Pepper Oath of Office
- B) Manager's Report – Suntken
- C) Motion made by Engle and supported by Rudisill to adopt Resolution #2017-1 – To Change the Frequency for Turning Over Delinquent Sewer Accounts to the Townships to be Included on Property Tax Bills from Annually to Semi-Annually. Yeas: Bender, Engle, Hummel, S. Pepper, Rudisill. Nays: None. Abstain: None. Absent: J. Pepper. The resolution is as follows:

WHEREAS, the Lakewood Wastewater Authority operates the sewer sanitary system (the "System") in a portion of its constituent municipalities, the Township of Odessa, the Township of Woodland, the Village of Woodland and the Village of Lake Odessa: (collectively, the "Constituent Municipalities"); and

WHEREAS, in order to defray the costs of owning, operating and maintaining that system, the Authority needs to charge users of that system rates, fees and charges for connection to and use of that system; and

WHEREAS, sewer accounts that are at least six (6) months delinquent are turned over to the Odessa and Woodland Townships (the "Townships") to be included on property tax bills on an annual basis; and

WHEREAS, the Townships process property tax bills on a semi-annual basis; and

WHEREAS, turning over delinquent sewer accounts to the Townships on a more frequent basis will result in more timely collections of delinquent accounts; and

NOW THEREFORE, be it resolved, that the Lakewood Wastewater Authority, hereby adopts a change in the frequency, for turning over delinquent sewer accounts to the Townships to be included on property tax bills, from annually to semi-annually.

RESOLUTION DECLARED ADOPTED

- D) Homeworks Tri-County Electric Request to Remove Trees at Tupper Lake Road L/S – Suntken
- E) L/S 12 Roof Needs Repair – Suntken to get bids
- F) Update on EDA Grant, SIU REU Payments, Rate Study on Sewer Rates
 - 1. Tom Traciak at Umbaugh & Associates will meet with us in July to review the current sewer rates.
- G) Motion made by Hummel and supported by Engle to retain Bender as Chairman and Engle as Secretary.

ADJOURNMENT: Motion made by Hummel and supported by S. Pepper to adjourn the meeting. All ayes. Motion carried. Meeting adjourned at 5:17 p.m.

The next scheduled meeting will be held on Wednesday, February 15, 2017 at 5:00 p.m., at the Page Memorial Building, Lake Odessa.

Submitted by,

Jennifer Hess
Utility Clerk / Admin. Asst.